

2734 - Charlottesville Floodplain Management Program Evolution

Application Details

Funding Opportunity:	
2335-Virginia Community Flood Preparedness Fund - Capacity Building/Planning Grants - CY24 Round 5	
Funding Opportunity Due Date:	Mar 28, 2025 11:59 PM
Program Area:	Virginia Community Flood Preparedness Fund
Status:	Under Review
Stage:	Final Application
Initial Submit Date:	Jan 24, 2025 10:24 AM
Initially Submitted By:	Denise Nelson
Last Submit Date:	
Last Submitted By:	

Contact Information

Primary Contact Information

Active User*:	Yes			
Type:	External User			
Name*:	Mrs.	Denise	Middle Name	Nelson
	Salutation	First Name		Last Name
Title:				
Email*:	dnadvising@gmail.com			
Address*:	9625 Kingussle Ln			
	North Chesterfield	Virginia	23236	
	City	State/Province	Postal Code/Zip	
Phone*:	804-363-7437 Ext.			
	Phone			
	###-###-####			
Fax:	###-###-####			
Comments:				

Organization Information

Status*: Approved

Name*: Denise Nelson Advising, LLC

Organization Type*:

Tax ID*: 99-3598519

Unique Entity Identifier (UEI)*: U7VCC4A2DHG5

Organization Website:

Address*: 9625 Kingussle Ln

North Chesterfield Virginia 23236-
City State/Province Postal Code/Zip

Phone*: 804-363-7437 Ext.
###-###-####

Fax: ###-###-####

Benefactor:

Vendor ID:

Comments:

VCFPF Applicant Information

Project Description

Name of Local Government*: City of Charlottesville

Your locality's CID number can be found at the following link: [Community Status Book Report](#)

NFIP/DCR Community Identification Number (CID)*: 510033

If a state or federally recognized Indian tribe,

Name of Tribe:

Authorized Individual*: Samuel Sanders, Jr.
First Name Last Name

Mailing Address*: P.O. Box 911
Address Line 1
Address Line 2
Charlottesville Virginia 22902
City State Zip Code

Telephone Number*: 434-970-3101

Cell Phone Number*: 434-970-3101

Email*: Sanderss@charlottesville.gov

Is the contact person different than the authorized individual?

Contact Person*: Yes

Contact: Kristel Riddervold
First Name Last Name
P.O. Box 911
Address Line 1
Address Line 2
Charlottesville Virginia 22902
City State Zip Code

Telephone Number: 434-970-3631

Cell Phone Number: 434-989-8999

Email Address: riddervold@charlottesville.gov

Enter a description of the project for which you are applying to this funding opportunity

Project Description*:

This proposal is for building a more robust floodplain management program by ensuring that critical roles and responsibilities are properly established and understood with city staff. A more robust program will allow the City to fully activate and operationalize the 2023 Flood Resilience Plan, move toward funding and executing the several project recommendations and develop proactive initiatives in consideration of flooding challenges resulting from the changing climate.

Low-income geographic area means any locality, or community within a locality, that has a median household income that is not greater than 80 percent of the local median household income, or any area in the Commonwealth designated as a qualified opportunity zone by the U.S. Secretary of the Treasury via his delegation of authority to the Internal Revenue Service. A project of any size within a low-income geographic area will be considered.

Is the proposal in this application intended to benefit a low-income geographic area as defined above?

Benefit a low-income geographic area*: Yes

Information regarding your census block(s) can be found at census.gov

Census Block(s) Where Project will Occur*: 648 blocks City-wide (Attachments 3 and 4)

Is Project Located in an NFIP Participating Community?* Yes

Is Project Located in a Special Flood Hazard Area?* Yes

Flood Zone(s) (if applicable): Zone AE (partial Zone A)

Flood Insurance Rate Map Number(s) (if applicable): 51003C0-267D, 286D, 287D, 269D, 288D, 289D

Eligibility - Round 4

Eligibility

Is the applicant a local government (including counties, cities, towns, municipal corporations, authorities, districts, commissions, or political subdivisions created by the General Assembly or pursuant to the Constitution or laws of the Commonwealth, or any combination of these)?

Local Government*: Yes
Yes - Eligible for consideration
No - Not eligible for consideration

If the applicant is not a town, city, or county, are letters of support from all affected local governments included in this application?

Letters of Support*: N/A
Yes - Eligible for consideration
No - Not eligible for consideration

Has this or any portion of this project been included in any application or program previously funded by the Department?

Previously Funded*: No
Yes - Not eligible for consideration
No - Eligible for consideration

Has the applicant provided evidence of an ability to provide the required matching funds?

Evidence of Match Funds*: Yes
Yes - Eligible for consideration
No - Not eligible for consideration
N/A - Match not required

Scoring Criteria for Capacity Building & Planning - Round 4

Scoring

Eligible Capacity Building and Planning Activities (Select all that apply) – Maximum 100 points. To make multiple selections, Hold CTRL and click the desired items.

Capacity Building and Planning*:

Resource assessments, planning, strategies, and development - Policy management and/or development, Revisions to existing resilience plans and integration of comprehensive and hazard mitigation plans

Is the project area socially vulnerable? (based on ADAPT Virginia's Social Vulnerability Index Score)

Social Vulnerability Scoring:

Very High Social Vulnerability (More than 1.5)
High Social Vulnerability (1.0 to 1.5)
Moderate Social Vulnerability (0.0 to 1.0)
Low Social Vulnerability (-1.0 to 0.0)
Very Low Social Vulnerability (Less than -1.0)

Socially Vulnerable*: High Social Vulnerability (1.0 to 1.5)

Is the proposed project part of an effort to join or remedy the community's probation or suspension from the NFIP?

NFIP*: No

Is the proposed project in a low-income geographic area as defined below?

"Low-income geographic area" means any locality, or community within a locality, that has a median household income that is not greater than 80 percent of the local median household income, or any area in the Commonwealth designated as a qualified opportunity zone by the U.S. Secretary of the Treasury via his delegation of authority to the Internal Revenue Service. A project of any size within a low-income geographic area will be considered.

Low-Income Geographic Area*: Yes

Does this project provide “community scale” benefits?

Community Scale Benefits*: More than one census block

Comments:

Scope of Work and Budget Narrative - Capacity Building and Planning - Round 4

Scope of Work - General Information

Upload your Scope of Work

Please refer to Part IV, Section B. of the grant manual for guidance on how to create your scope of work

Scope of Work Attachment*: CID510033_CityofCharlottesville_CFPF 1-24-2025 Scope of Work.pdf

Comments:

Budget Narrative

Budget Narrative Attachment*: CID510033_CityofCharlottesville_CFPF 1-24-2025 Budget Narrative.pdf

Comments:

Scope of Work Supporting Information - Capacity Building and Planning

Scope of Work Supporting Information

Describe identified resource needs including financial, human, technical assistance, and training needs

Resource need identification*:

Human capacity and expertise are needed to take a look at City-wide operation of the floodplain management program and its relationship to other related programs. City staff have expertise, but they are generally working at full capacity in their different departments. The human capacity need is for an expert to look among the different departments ? that is why the contact for this grant funding is in the Office of Sustainability and not Public Works or Utilities.

Describe the plan for developing, increasing, or strengthening knowledge, skills and abilities of existing or new staff. This may include training of existing staff, hiring personnel, contracting consultants or advisors

Development of Existing or New Staff*:

City staff plan to contract with expert consultants to conduct this work. Contracting with a consultant for this work is the most financially responsible method to complete this short-term project and avoid creating unsustainable staff expenses. The consultant will facilitate co-creation of program improvements and next steps with City staff to increase staff expertise, capabilities, and City-wide knowledge of flood resilience. The consultant will train staff on changes to roles, responsibilities, and procedures. Additional training or hiring may be identified and recommended as a result of review of roles and responsibilities and the gap analysis.

Where capacity is limited by funding, what strategies will be developed to increase resources in the local government? (This may include work with non-governmental organization, or applying for grants, loans, or other funding sources)

Resource Development

Strategies*:

City staff do not have the current capacity to evolve the program. Financial resources are needed to hire subject matter expertise to conduct this work. Improvements to the floodplain management program will be completed under this grant.

During the proposed work, the consultant will develop a financial strategy identifying additional funding needs and sources for implementing programmatic strategies, infrastructure projects, and eventual Flood Resilience Plan updates. City staff will utilize the plan to apply for funding for the prioritized activities.

Describe policy management and/or development plans

Policy management and/or development*:

Reviewing and update policies and developing new policies, if needed, are activities in the consultant's scope of work to improve alignment among programs and program operations.

Describe plans for stakeholder identification, outreach, and education strategies

Stakeholder identification, outreach, and education strategies*:

The key stakeholders are the City entities identified as required partners above. They will be engaged in meetings and program improvements. They will be trained on new procedures and as necessary to support success in their assigned roles and responsibilities.

The work conducted under this funding will impact City plans and programs that will lead to a future need for additional and extended stakeholder identification, outreach, and education strategies with community groups and the public. For example, the flood risks identified from new data, revised list of project priorities, and the project implementation plan will eventually need to be shared with stakeholders.

Budget

Budget Summary

Grant Matching Requirement*:

LOW INCOME - Planning and Capacity Building - Fund 90%/Match 10%

*Match requirements for Planning and Capacity Building in low-income geographic areas will not require match for applications requesting less than \$3,000.

Is a match waiver being requested?

Match Waiver Request No

Note: only low-income communities are eligible for a match waiver.

*:

I certify that my project is in a low-income geographic area: Yes

Total Project Amount (Request + Match)*: \$400,000.00

**This amount should equal the sum of your request and match figures

REQUIRED Match Percentage Amount: \$40,000.00

BUDGET TOTALS

Before submitting your application be sure that you meet the match requirements for your project type.

Match Percentage:

10.00%

Verify that your match percentage matches your required match percentage amount above.

Total Requested Fund Amount:	\$360,000.00
Total Match Amount:	\$40,000.00
TOTAL:	\$400,000.00

Personnel

Description	Requested Fund Amount	Match Amount	Match Source
No Data for Table			

Fringe Benefits

Description	Requested Fund Amount	Match Amount	Match Source
No Data for Table			

Travel

Description	Requested Fund Amount	Match Amount	Match Source
No Data for Table			

Equipment

Description	Requested Fund Amount	Match Amount	Match Source
No Data for Table			

Supplies

Description	Requested Fund Amount	Match Amount	Match Source
No Data for Table			

Construction

Description	Requested Fund Amount	Match Amount	Match Source
Consulting Services	\$360,000.00	\$40,000.00	the City?s Climate Initiative Fund
	\$360,000.00	\$40,000.00	

Contracts

Description	Requested Fund Amount	Match Amount	Match Source
No Data for Table			

Pre-Award and Startup Costs

Description	Requested Fund Amount	Match Amount	Match Source
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No Data for Table

Other Direct Costs

Description	Requested Fun Amount	Match Amount	Match Source
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No Data for Table

Supporting Documentation - General

Supporting Documentation

Named Attachment	Required Description	File Name	Type	Size	Upload Date
Detailed map of the project area(s) (Projects/Studies)	Map of Project Location and Floodplains	Attachment 5. Map of Project Area.pdf	pdf	3 MB	01/24/2025 10:10 AM
FIRMette of the project area(s) (Projects/Studies)	Map Legend and Maps	Attachment 11. FIRMettes.pdf	pdf	32 MB	01/24/2025 10:10 AM
Historic flood damage data and/or images (Projects/Studies)	Historic Flood Damage Data	Attachment 12. Historic Flood Damage Data.pdf	pdf	1 MB	01/24/2025 10:10 AM
A link to or a copy of the current floodplain ordinance	Link to Ordinance	Attachment 6. City Floodplain Ordinance.pdf	pdf	209 KB	01/24/2025 10:11 AM
Maintenance and management plan for project					
A link to or a copy of the current hazard mitigation plan	Link to HMP	Attachment 7. TJPDC Hazard Mitigation Plan 2018.pdf	pdf	211 KB	01/24/2025 10:11 AM
A link to or a copy of the current comprehensive plan	Link to Comp Plan	Attachment 8. City Comprehensive Plan Document 2021.pdf	pdf	210 KB	01/24/2025 10:11 AM
Social vulnerability index score(s) for the project area	Maps of Underserved Communities	Attachment 10. SVI Score 2024.pdf	pdf	581 KB	01/24/2025 10:12 AM
Authorization to request funding from the Fund from governing body or chief executive of the local government	Letter of Authorization	Attachment 1. Letter of Authorization and Match Pledge - 2025 CFPF Grant.pdf	pdf	400 KB	01/23/2025 10:56 AM
Signed pledge agreement from each contributing organization	Signed match pledge	Attachment 1. Letter of Authorization and Match Pledge - 2025 CFPF Grant.pdf	pdf	400 KB	01/23/2025 10:56 AM

Named Attachment	Required Description	File Name	Type	Size	Upload Date
Maintenance Plan					
<i>Benefit-cost analysis must be submitted with project applications over \$2,000,000. in lieu of using the FEMA benefit-cost analysis tool, applicants may submit a narrative to describe in detail the cost benefits and value. The narrative must explicitly indicate the risk reduction benefits of a flood mitigation project and compares those benefits to its cost-effectiveness.</i>					
Benefit Cost Analysis					
Other Relevant Attachments	Consultant	Attachment 14.	pdf	603	01/24/2025
	Scope of Work	Consultant Scope of Work PROPOSED DRAFT.pdf		KB	10:12 AM

Letters of Support

Description	File Name	Type	Size	Upload Date
Census Block Map	Attachment 4. Census Block Map.pdf	pdf	1 MB	01/24/2025 10:14 AM
Census Block Table	Attachment 3. Census Block Table.pdf	pdf	546 KB	01/24/2025 10:13 AM
ConserveVirginia Maps	Attachment 9. ConserveVirginia Maps.pdf	pdf	34 MB	01/24/2025 10:14 AM
Letter from CFM on Proximity to Floodplain	Attachment 13. Proximity to Floodplain.pdf	pdf	235 KB	01/24/2025 10:15 AM
Low-income Area Data	Attachment 2. Letter from DCR on low-income status 1-2-2025.pdf	pdf	133 KB	01/24/2025 10:13 AM